

**LAWRENCE BERKELEY NATIONAL LABORATORY**

**EEO PRE-AWARD COMPLIANCE CERTIFICATION**

The following information must be completed, signed, and returned with the Offeror's proposal:

1. Company name and address:

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2. Total employment:

Local: \_\_\_\_\_

Company-Wide: \_\_\_\_\_

3. Minority employment:

Local: \_\_\_\_\_

Company-Wide: \_\_\_\_\_

4. Female employment:

Local: \_\_\_\_\_

Company-Wide: \_\_\_\_\_

5. Place(s) of performance:

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6. Has your company ever been audited by the Office of Federal Contract Compliance Programs (OFCCP)? Yes  No

If yes, list the location and date of the most recent audit:

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7. The following documents must be attached to this form:

- a) A copy of your company's most recent Standard Form 100, Employer Information Report EEO-1. Include both company-wide and local reports.
- b) A copy of your company's Equal Employment Opportunity (EEO) policy statement.
- c) A written statement certifying that your company has a current Affirmative Action Program.
- d) A written statement of the date and location of prior Department of Labor on-site compliance reviews.

8. Provide the name, title, and telephone number of person(s) responsible for the compliance of company's Equal Employment Opportunity and Affirmative Action Programs (e.g., Director of Human Resources, Personnel Manager):

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Solicitation Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_